

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – JANUARY 9, 2018

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, January 9, 2018, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Rev. Henry Ballard, Jr., President; Mr. Elton J. LeBlanc, Vice President and Mr. Harold J. Anderson, Secretary. Absent was Ms. Cheri Chestnut Quigley, Treasurer. Also present was Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Project Manager; Mr. Sal Cusimano, Research and Administrative Assistant; Ricky Melerine, Public Relations Liaison; Ms. Linda Monnerjahn, AON; Mr. Todd Fuller, Associated Terminals; Mr. Doug Cheramie, Attorney General's Office; Mr. Dan Murphy, Infinity Engineering; Mr. Mark Melancon, ITS and Mr. Jim Simmons, N-Y Associates.

President Ballard announced that the floor was open for nominations for the office of President.

Rev. Ballard nominated Mr. Anderson for the office of President. Mr. LeBlanc seconded the nomination. President Ballard closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Mr. Anderson President by acclamation.

President Ballard announced that the floor was open for nominations for the office of Vice President.

Mr. Anderson nominated Rev. Ballard for the position of Vice President. Mr. LeBlanc seconded the nomination. President Ballard closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Rev. Ballard Vice President by acclamation.

President Ballard announced that the floor was open for nominations for the office of Secretary.

President Ballard nominated Mr. LeBlanc for the position of Secretary. Mr. Anderson seconded the nomination. President Ballard closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and (1) abstaining to elect Mr. LeBlanc Secretary by acclamation.

President Ballard announced that the floor was open for nominations for the office of Treasurer.

President Ballard nominated Ms. Quigley for the position of Treasurer. Mr. LeBlanc seconded the nomination. President Ballard closed nominations and after asking for public comment, called for the vote.

The Board voted three (3) yeas to elect Ms. Quigley Treasurer by acclamation.

Next, Mr. Anderson presented Rev. Ballard with the President's Plaque for 2017. President Ballard then turned the meeting over to Mr. Anderson.

President Anderson asked if there were any public comments in accordance with R.S. 42:14(D). President Anderson recognized Mr. Cheramie who introduced himself to the Board and offered the assistance of the Attorney General's office to the Board would they be in need of their services. The Board thanked Mr. Cheramie for attending the meeting.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on December 18, 2017.

President Anderson then informed the Board that Request for Proposals were received in the Port office on Wednesday, December 13, 2017 at 2:00 p.m. for the Boasso Asphalt Repair project. The RFP's were as follows:

<u>Contractor</u>	<u>Quote</u>
Boasso Construction	\$ 62,900.00
B&K Construction	\$106,636.00
Barriere Construction	\$120,834.16
Del Valle Services	Responded "No Bid"
Livaudais Contractors	No Response
Stallings Construction	No Response
UTS Trucking	No Response

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to award the RFP to Boasso Construction in the amount of \$62,900.00.

President Ballard recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales reported on the operating and capital budgets, professional services and Lessees Arrears. Mr. Heaphy also updated the Board on the TIGER Grant Application process. The Board discussed the Finance Report. President Anderson thanked Mr. Gonzales for his report.

President Anderson then recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the Board responsibility to complete and submit their Personal Disclosure forms by May 15th and the Christmas Open House. Mr. Heaphy then recognized Mr. Roche who updated the Board on current and proposed construction projects. President Anderson thanked Mr. Heaphy for his report.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to accept the renewal Insurance Package for policies ending January 29, 2018, upon the recommendation of the Agent of Record (AON).

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved for AT&T to relocate three copper cables from overhead to under Weinberger Road, Arabi Terminal.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to appoint the Director of Administration as the Port's representative to the Economic Development Foundation.

President Anderson asked if there were any Old Business. Mr. Heaphy informed the Board that there was a copy of the article published in the *St. Bernard Voice* on December 29, 2017 titled "*Port of New Orleans eyes Sinclair Tract for potential \$1B project*" for their information. The Board discussed the article and Mr. Heaphy will keep the Board updated on the progress of the feasibility study and the possibility of a Cooperative Endeavor Agreement with the Port of New Orleans.

President Anderson asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

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On motion of Mr. LeBlanc, seconded by Rev. Ballard, the meeting was adjourned.

/s/ Elton J. LeBlanc, Secretary